



University Archives  
University of Wisconsin-Stout

## Finding Aid for Planning and Information Management Office General Files, 1973-1978

Stout Series 261

### Overview of Collection

<b>Repository:</b>	UW-Stout Archives and Area Research Center 315 10th Ave. East Menomonie, WI 54751 715-232-2300 <a href="mailto:archives@uwstout.edu">archives@uwstout.edu</a>
<b>Collection Number:</b>	Stout Series 261
<b>Creators:</b>	Planning and Information Management Office
<b>Title:</b>	Planning and Information Management Office General Files
<b>Dates:</b>	1973-1978
<b>Quantity:</b>	0.4 cubic feet
<b>Location of Collection:</b>	20-5-B
<b>Languages:</b>	English
<b>Summary:</b>	This collection includes correspondence, information on long range planning, and miscellaneous materials.

### Historical Note

In 1969, Wesley Sommers was appointed as the Special Assistant to the President in charge of planning and institutional research, which officially established University Planning. University Planning then became a part of the newly created Administrative Services Division in 1971 when Sommers was named as its head. This merged the functions of the Business Affairs Division and Sommer's existing responsibilities, including long-range planning, institutional research, physical facilities, and the computer center. The Budget planning function was also a part of University Planning until 1976 or

1977 when it was added to the campus Controller's responsibilities, which was later known as the Budget and Financial Services.

Around 1978, University Planning was formally named Planning and Institutional Research and in 1982, the office was renamed to the Planning and Information Management Office. The Planning and Information Management Office responsibilities include information management, institutional research, administrative computing, planning, space and facilities management, maintenance of Stout and UW-System policies, and capital budget development. In 1984, the Campus Planning Office became the responsibility of the Physical Plant Director. The Administrative Data Processing became a part of Planning and Information Management in 1986.

For the early to mid-1990s, the Planning and Information Management Office title cannot be found in the Student-Staff Directories. Circa 1996, the Budget, Planning and Analysis Office grew out of the Administrative and Student Life Services Division. In 2010-2011, the Office of Budget, Planning and Analysis became the Office of Planning, Assessment, Research and Quality (PARQ). The Office of PARQ is responsible for strategic planning and accountability, institutional research and assessment, the Applied Research Center, quality initiatives and university policies.

This collection includes working files of Val Hanson. She was in a position similar to Gloria Bjornrud as University Planning Coordinator. Hanson was instrumental in developing the first structure for Stout's long-range planning process. At merger, she was involved in interpreting new policies. She served as an advisor to the Chancellor. Hanson left Stout in 1978.

## **Related Collections**

Stout Series 58: Fact Books

Stout Series 62: Local Administrative Policy Manual

Stout Series 69: Graduate University Follow-up Study

Stout Series 76: Planning and Information Management Office Miscellaneous Publications

Stout Series 132: Undergraduate University Wide Follow-up Study

Stout Series 167: Long-Range Plan Handbook

Stout Series 267: Planning and Information Management Office Subject and Correspondence File

Stout Series 278: Institutional Data File

## **Administrative Information**

### **Processing Note:**

Collection was reprocessed by Julie Hatfield in 2019.

### **Access Restrictions:**

There are no access restrictions on the materials, and the collection is open to all members of the public in accordance with state law. The archivist and records officer reserve the right to determine whether unmarked materials need to be restricted.

**Use Restrictions:**

The researcher assumes full responsibility for conforming to the laws of libel, privacy, and copyright which may be involved in the use of this collection (*Wisconsin Statutes* 19.21-19.39)

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