



University Archives
University of Wisconsin-Stout

Finding Aid for Advisement and High School Relations Records/Admissions, 1966-

Stout Series 221

Overview of Collection

Repository:	UW-Stout Archives and Area Research Center 315 10th Ave. East Menomonie, WI 54751 715-232-2300 archives@uwstout.edu
Collection Number:	Stout Series 221
Creators:	Advisement and High School Relations
Title:	Finding Aid for Advisement and High School Relations Records/Admissions
Dates:	1966-
Quantity:	1.2 cubic feet; Stout Oversize Box 4
Location of Collection:	17-5-B
Languages:	English
Summary:	This collection includes recruitment material for prospective Stout students.

Historical Note

The recruitment of new students falls under Student Services. In 1965, the position of Coordinator of School Relations came into existence. This position was responsible for on-campus visits, to supervise a coordinated program of school visitation, a summer orientation and preregistration program for new students and their parents, and related activities.

Scope and Content Note

This collection includes a sampling of correspondence between this office and prospective students, information packets and travel schedules, Parent and Student Times, reports, Recruitment Brochures/Viewbooks; a variety of postcards, brochures, and fliers on admissions processes, paying for college, living on campus and activities; program plan sheets and information fliers for undergraduate Bachelor of Fine Arts and Bachelor of Science degrees.

Oversize posters located in Stout Oversize Box 4, ca. 1985-2017, about Program interest, Campus Preview Days, “No Doubt when I chose UW-Stout,” Transfer information, and “...landed a job before Graduation.”

Related Collections

Stout Series 24: Chancellor’s Office Subject and Correspondence File

Stout Series 150: General Student Services File

Stout Series 168: Office of the Vice Chancellor for Academic Affairs Subject and Correspondence Files

Stout Series 361: Program of Advisement for Stout Students/PASS Program Records

Administrative Information

Processing Note:

Admissions Office items added from Printing Services Acquisition and UW-Stout Communications Department Acquisition, Spring 2020.

Access Restrictions:

There are no access restrictions on the materials, and the collection is open to all members of the public in accordance with state law. The archivist and records officer reserve the right to determine whether unmarked materials need to be restricted.

Use Restrictions:

The researcher assumes full responsibility for conforming to the laws of libel, privacy, and copyright which may be involved in the use of this collection (*Wisconsin Statutes* 19.21-19.39)

Contents list

<u>Box</u>	<u>Folder</u>	
1	1	College Day/Night Programs, 1982-1983
1	2	Correspondence, 1977-1979
1	3	Correspondence, 1982-1983
1	4	Information Packet for Majors and Minors, 1966
1	5	Information Packet for Majors and Minors, 1972
1	6	Information Packet, ca. 1976
1	7	Parent and Student Times, 1976-1994

1	8	Preregistration, 1984
1	9	Program for Advisement for Stout Students (PASS Newsletters), 1972-1974
1	10	Reports, 1977-1982
1	11	Student Contact Reports, 1979-1980
1	12	Travel Schedules, 1982-1984
1	13	Campus Tours: UW-Stout Booklet, 1974
2	1	“Where Careers Begin” Admission Counselor Information Packets, ca. 1985-1990
2	2	Admissions Office Recruitment Brochures/Viewbooks, 2003-2019
2	3	UW-Stout Booklets and Brochures, ca. 1970s-2000s
2	4	Miscellaneous Admissions Brochures, Fliers, Applications, ca. 2000s
2	5	Inspiring Innovation Postcards, 2010-2011
2	6	Campus Preview Days, Plan a Visit/Thank You for visiting Postcards and Fliers, Why Choose UW-Stout Postcards & Brochures, Campus Tour Maps, ca. 1970s-2000s
2	7	Surveys, Evaluations, Interest Inventories, ca. 2000s
2	8	Enrollment Checklist, 2001-2006
2	9	Freshman Admission Requirements, 2007-2011
2	10	Counselor Postcards, ca. 2000s
2	11	“Counselor Handbook” Fliers, 1998-2007
2	12	“Counselor Update” Fliers, 2001-2016
2	13	Career Services “Beginning your Career” Brochures, ca. 2000s
2	14	Diversity/International Student Brochures, ca. 2000s
2	15	The e-Scholar Advantage & Laptop Program, ca. 2000s
2	16	Financial Aid, Scholarships, Paying for School, Annual Costs/Academic Calendar Brochures and Fliers, ca. 1989-2017
2	17	Military/ROTC Brochures, ca. 2000s
3	1	Pre-Education Acceptance Fliers, 2011-2015
3	2	Student Organizations Athletics Brochures & 2010 “Get into the Game” CD, ca. 2000s
3	3	Transfer Student Brochures, ca. 1988-2017
3	4	University Housing “Living on Campus” Brochures, 1989, ca. 2000s
3	5	Wisconsin Covenant Program, postcards and brochures, ca. 2000s
3	6	Pre-Program Degree Brochures, 2001
3	7	Undergraduate Degree Program Brochures, 1999-2004
3	8	Program Plan Sheets and Admissions Process Sheets, ca. 2004-2016 Program Information Fliers and Admissions Process
3	9	Bachelor of Fine Arts, 1993-2016
3	10	Bachelor of Arts, 1993-2005
3	11	Bachelor of Science, A and Undecided, ca. 1980s-2016
3	12	Bachelor of Science, B-F, ca. 1993-2016
3	13	Bachelor of Science, G-H, ca. 1993-2016

3	14	Bachelor of Science, I-P, ca. 1993-2016
3	15	Bachelor of Science, R-V, ca. 1993-2016