

TUITION GUIDE – SPRING 2006-2007 (Term 1074)

TUITION RATES

Tuition and fee rates for all students are available on the Office of the Registrar website at http://registrar.wisc.edu/students/fees_tuition/tuition.php.

Students classified as residents of Wisconsin for tuition purposes are assessed resident tuition. Minnesota residents who are certified under the Minnesota-Wisconsin reciprocity program are assessed Minnesota-Wisconsin reciprocity tuition. All other students are assessed nonresident tuition. All students, except Guest students, are assessed mandatory segregated fees in addition to instructional tuition.

Undergraduate & Special students taking more than 18 credits
Undergraduate and Special students will be assessed additional tuition per credit on all credits carried above 18 and will be subject to all provisions of the fee schedule on those credits including percentage assessments on dropped credits as appropriate.

Determining Residence for Tuition Purposes
Residence for tuition purposes is based on Sec. 36.27(2) Wis. Statutes and is determined at the time an application for admission or reentry into UW-Madison is processed. Notification of the initial determination of residence status for any term occurs via the letter of admission, student information website, or the Invitation to Enroll for classes. For more information, go to <http://registrar.wisc.edu/students/residence>

Minnesota-Wisconsin Reciprocity Agreement
Minnesota residents must be certified by the Minnesota Office of Higher Education for the appropriate term to attend UW-Madison under the Minnesota-Wisconsin Tuition Reciprocity Agreement. When certification is received, students will be assessed the approved reciprocity tuition rate plus the segregated fees assessed all UW-Madison students. Students under this program will be classified as nonresidents of Wisconsin. For more information, go to <http://registrar.wisc.edu/students/residence/faq.php?ans=9#9>

Graduate/Professional Students (Dual Career students)
Students who are jointly classified as graduate/professional are subject to a combined tuition schedule. For more information, contact the Tuition Assessment section of the Office of the Registrar, tuition@em.wisc.edu; (608) 262-4031.

Nonstandard Fee Courses and Programs
Nonstandard fee courses and programs may have fees different than those described above. Nonstandard fee courses are indicated as such by a footnote in the schedule of classes. Questions regarding nonstandard fee courses and programs can be directed to the Tuition Assessment section of the Office of the Registrar, tuition@em.wisc.edu; (608) 262-4031.

Tuition Surcharge for Wisconsin Resident Undergraduates with Excess Cumulative Credits
Wisconsin resident undergraduates who have accumulated more than 165 completed credits will be assessed a 100% tuition surcharge on credits over 165, as required by the UW System Board of Regents. For more information, go to http://registrar.wisc.edu/students/fees_tuition/surcharge.php

Campus Housing
The assessment, due dates, and billing of campus housing is handled separately from that of tuition. Please direct all inquiries to University Housing at (608) 262-2522 or <http://www.housing.wisc.edu>

DUE DATE OF TUITION AND FEES

Students can view up-to-date information regarding their Tuition Account balance, including your due date, through the Student Center on My UW Madison (<http://my.wisc.edu>) under “Finances” and “My Account”, then click on “Student Account Summary/Make a Payment”. Parents wishing to pay on-line should contact their student.

Due date information is also available at <http://www.bussvc.wisc.edu/bursar/tuitdued.html>.

Payment is due in full by the due date shown in the upper right hand portion of the Student Account Invoice. Classes added or changes made after the date of the invoice are billed at a later date with a new due date for those additional charges.

Current Addresses are Critical
Students are responsible for keeping their addresses current through the Student Center on My UW Madison (<http://my.wisc.edu>). The first tuition bills and refunds for a new term are processed 10 days prior to the first date of instruction, so addresses must be current at that time. An active ‘mailing’ address should be maintained at all times through the Student Center on My UW Madison (<http://my.wisc.edu>). A ‘billing’ address is available if students wish to have their bill sent to a parent or other party paying their bill. Failure to receive a bill is not an acceptable reason for not paying by the due date, and you will be assessed a \$100 late payment fee.

Nonpayment of Tuition and Fees
Students are not withdrawn for failure to pay tuition and fees in full. However, a hold is placed to prevent further enrollment and access to student records until the balance due is paid.

Minnesota Reciprocity and the Due Date
Students who are not certified as eligible for Minnesota reciprocity prior to the tuition due date must either pay nonresident rates and be refunded the difference upon certification by the Minnesota Office of Higher Education or delay payment until certification is issued and include the \$100.00 late payment fee due at that time.

Students with Third Party Deferrals
The Bursar’s Office will bill third parties for students with a valid third party deferral authorization letter on file with the Bursar’s Office. It is the student’s responsibility to verify that an authorization is on file and in effect for each term of enrollment. If the deferral is correctly reflected on the Student Account Invoice, the student may assume that it is in effect. Students are ultimately held responsible for payment of tuition and fees if the third party does not pay the deferred fees.

METHODS OF PAYMENT

For a detailed listing of the payment options available to students, go to <http://www.bussvc.wisc.edu/bursar/tuitaddr.html>.

ADJUSTMENT/REFUNDING SCHEDULE

The date a course is dropped determines if a tuition adjustment will occur.

- The Friday of the 2nd week of classes is the last day for a 100% tuition adjustment on dropped courses.
- The Friday of the 4th week of classes is the last day for a 50% tuition adjustment on dropped courses.

TUITION GUIDE – SPRING 2006-2007 (Term 1074)

The above adjustment/refunding schedule applies to the Regular (A1) session for fall and spring terms only. Summer term courses and modular courses for all terms may have different adjustment/refunding schedules. See Key Deadlines at http://registrar.wisc.edu/timetable/fall/1072/Key_Deadlines_1072.pdf. The same adjustment/refunding schedule applies to both course drops and withdrawals from the University.

Important Notes Relating to the Adjustment/Refunding Schedule

1. If you enroll for a course(s) and do not attend or stop attending without officially dropping the course(s) or withdrawing from the University, you are still responsible for payment of all tuition and fees for the course(s) unless you officially drop them or withdraw from the University.
2. It is the policy of the University to deduct from the amount of a refund any outstanding indebtedness owed to a University department or agency, or created through the award or adjustment of financial aid.
3. Cautionary Note: Be aware that withdrawal from the University may affect the amount of a student's financial aid received for that term. Please see the section 'Financial Aid Recipients' below for additional information.

LATE PAYMENT AND INITIAL ENROLLMENT FEES/APPEALS AND NON-SUFFICIENT FUNDS CHARGE

Late Payment Fee

A \$100.00 late payment fee will be assessed for all students, including Specials and Guests, on tuition and fee payments received after the due date printed on their Student Account Invoice. **Failure to receive an invoice will not be accepted as a reason for missing the due date.** Please keep your addresses current through the Student Center on My UW Madison (<http://my.wisc.edu>).

Late Initial Enrollment Fee

A \$25.00 Late Initial Enrollment Fee will be assessed for all students who initially enroll after Friday, January 26, 2006, with the exception of Special and Guest students. Special and Guest students may enroll through Friday, February 2, 2006, without penalty. Detailed information regarding this policy can be found at http://registrar.wisc.edu/faculty/late_init_enroll_feepolicy.php

Appeal of Late Fees

Assessment of the \$100.00 Late Payment Fee may be appealed to the Student Accounts section of the Bursar's Office at tuition@bussvc.wisc.edu. Assessment of the \$25.00 Late Initial Enrollment Fee may be appealed to the Tuition Assessment section of the Office of the Registrar at tuition@em.wisc.edu.

Documentation must be provided which clearly demonstrates that the student was not at fault for failure to meet the appropriate deadline date(s). A waiver of late fees is not granted if it is deemed that the student could have met the deadline dates involved.

Non-Sufficient Funds Charge

A \$20.00 charge applies to all dishonored payments tendered to the University of Wisconsin–Madison.

WAIVER/REMISSION INFORMATION

Graduate Assistantships (TA, RA, PA)

Teaching Assistants, Research Assistants, and Program/Project Assistants must have written authorization from their department on file at the Bursar's Office by sending an email to the Bursar's Office at tuition@bussvc.wisc.edu to receive a waiver of the instructional and nonresident portion of their tuition and fees. The student is still required to pay segregated fees by the due date. Graduate Assistants will be subject to all provisions of assessment and refunding as appropriate, including assessment of the \$25 Late Initial Enrollment Fee and the \$100 Late Payment Fee. UW–Madison does not offer payroll deducted tuition.

Instructional Academic Staff, and Fellows

If you are one of these types of students and you owe more than segregated fees, you are allowed to pay in three installments. To apply for this payment option, students must stop by the Bursar's Office, 21 N. Park Street, Suite 7101.

Other Waivers/Remissions

All other students who qualify for tuition and fee waivers/remissions (Athletic Grant-in-aid, Fellowships, Lecturers, etc.) must have written authorization from their department on file at the Bursar's Office by sending an email to the Bursar's Office at tuition@bussvc.wisc.edu and are subject to all provisions of assessment and the adjustment/refunding schedule.

FINANCIAL AID RECIPIENTS

Financial Aid Disbursement

You can find detailed information about how your financial aid funds are disbursed to your student account at <http://www.bussvc.wisc.edu/bursar/finaid.html>.

Withdrawing and Financial Aid – Repayment Policy

Be aware that withdrawal from school may affect the amount of financial aid received for that term, and a portion or all financial aid already disbursed may be owed back. For more detailed information about withdrawal policies, please refer to the Student Financial Services Award Guide at http://www.finaid.wisc.edu/guide_index.html

Satisfactory Academic Progress Policy (SAP)

Students who receive financial aid through programs administered by the Office of Student Financial Services must maintain satisfactory academic progress as defined by their academic department. For more information about the SAP policy please see http://www.finaid.wisc.edu/guide_index.html

Financial Aid for Part-Time Students

Financial aid recipients who do not enroll for full-time credits or drop credits during the semester, should be aware that their aid may be reduced. Read more about these guidelines at http://www.finaid.wisc.edu/guide_index.html

Financial Aid for Special Students

Students must be enrolled as degree candidates to be eligible for aid through the Student Financial Services Office. This does not apply to EDCS and UNRS students, who may qualify for Federal Stafford Loan.

TUITION GUIDE – SPRING 2006-2007 (Term 1074)

VETERAN INFORMATION

For more detailed information, please visit the Office of the Registrar website at <http://registrar.wisc.edu/students/vets/>

Federal Benefits

Questions and problems (e.g., remaining entitlement, late or missing checks, monthly verification forms, etc.) concerning Federal VA benefits should be directed to Linda Struck, Veterans Coordinator, at 608-265-4628 or the VA Regional Office at 1-888-GIBILL1.

State Benefits

Student veterans who entered military service from Wisconsin and their children and spouses may be eligible for a tuition remission of varying percentages. To learn more about this benefit, see <http://dva.state.wi.us/>, contact your local County Veterans Service Office (CVSO), or contact the Office of the Registrar, Student Veterans Services section at the website listed above.

Student veterans who entered military service from Wisconsin and have a qualifying expeditionary medal may qualify for tuition under the Wisconsin part-time study program.

Student veterans who entered military service from Wisconsin and who have served at least two years on active duty or who were discharged for medical reasons may qualify for the 100 percent tuition reimbursement program. For more information, contact your local County Veterans Service Office (CVSO).

Called to Active Duty

Students who are called to active duty should contact the Office of the Registrar, Student Veterans Services section. Contact information can be found at The Office of the Registrar website listed above.

QUESTIONS? CONTACT INFORMATION

BURSAR'S OFFICE: Tuition Payments, Financial Aid Disbursement, Third Party Deferrals, Refunding, Tuition Due Dates, Late Payment Fees, Tuition Waiver/Remissions - (608) 262-3611, Bursar's Office, 21 N. Park Street, Suite 7101, Madison, WI 53715; <http://www.bussvc.wisc.edu/bursar/>; tuition@bussvc.wisc.edu

OFFICE OF STUDENT FINANCIAL SERVICES: Financial Aid Questions - (608) 262-3060, Room 231, 432 N. Murray St., Madison, WI 53706; <http://www.finaid.wisc.edu>; finaid@das.wisc.edu

OFFICE OF THE REGISTRAR: Tuition Assessment, Minnesota Reciprocity, Adjustment/Refunding Schedule, Late Initial Enrollment Fees, Modular Courses, Nonstandard Fee Courses and Programs - (608) 262-4031, Registrar's Office, 21 N. Park Street, Suite 7223, Madison, WI 53715-1218; <http://www.registrar.wisc.edu>; tuition@em.wisc.edu