

Anne E. Mayell  
313 Boght Road  
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles

June 12, 1961 through June 23, 1961

9 hours, 20 minutes at \$2.50/hr....

\$23.30

*Anne E. Mayell*

# McGRAW-HILL BOOK COMPANY, Inc.

including  
GREGG PUBLISHING DIVISION  
330 WEST 42ND STREET  
NEW YORK 36, N. Y.

WHEN WRITING REFER TO THIS



CREDIT MEMO No.

## No.721287

J40795

To:



5 LARRY D. MILES  
GENERAL ELECTRIC CO.  
ONE RIVER ROAD  
SCHENECTADY, NEW YORK



DATE 10/20/61



### CREDIT MEMORANDUM



jv

**YOUR ACCOUNT HAS BEEN CREDITED**

TO ADJUST DISCOUNT ON INVOICE 50108 of 9/14/61.

AMOUNT

DE

70	84
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330 WEST 42nd STREET

INCLUDING  
GREGG PUBLISHING DIVISION

NEW YORK 36, N. Y., U. S. A.

5 LARRY D MILES  
GEN ELECTRIC CO  
ONE RIVER RD  
SCHENECTADY N Y

3

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J40795

CORRESPONDENCE REGARDING EXPORT ORDERS  
SHOULD BE ADDRESSED TO THE "INTERNATIONAL  
DIVISION" - PLEASE ADDRESS ALL OTHER INQUIR-  
IES TO THE "TRADE ADJUSTMENT DEPT."  
NOT SHIPPED CODES APPEAR IN NET AMOUNT  
COLUMN. SEE REVERSE SIDE FOR LEGENDS AND  
CONDITIONS OF SALE.

SHIPPING  
INSTR.

IAL COVERED BY THIS INVOICE WAS PRODUCED  
R STANDARDS ACT OF 1930 AS AMENDED.

INVOICE NO.	YOUR ORDER NO.	INSTRUCTIONS	F.O.B.	HC	INV.	TOTAL Carriage	NET AMOUNT
50108	9 6			3			5.05
QUANTITY	PUB. DATE	AUTHOR - TITLE (ABBREVIATED)	LIST PRICE		DISCOUNT		
100		MILES TECH VALUE ANAL E 34 CARTONS	8.50		25		637.50 37.50

## FOR YOUR INFORMATION:

Your personal account has been charged for the amount shown on this invoice. You may make settlement by mailing a check before the end of the current royalty period.

At the close of each royalty period, all unpaid invoices will be charged against your royalty account except when otherwise provided for by agreement.

J. P. HARNEY

Manager

Trade Accounts Receivable Dept.

NO. PKGS.	GR. WT. IN LBS.	MISC. FEES	INSURANCE	FREIGHT	
COPY OR REFER TO THIS WHEN REMITTING.			50108	9/14/61	680.05
			INVOICE NO.	INVOICE DATE	
OR DOMESTIC INVOICES NET 30 DAYS					PAY THIS AMT.

ORIGINAL INVOICE

BILL TO

330 WEST 42nd STREET  
 5 LARRY D MILES NGR 3  
 GEN ELECTRIC CO  
 BLDG 32G RM 200  
 ONE RIVER RD  
 SCHENECTADY 5 N Y

INCLUDING  
 GREGG PUBLISHING DIVISION

NEW YORK 36, N. Y., U. S. A.  
 PAGE 1 OF J40795

CORRESPONDENCE REGARDING EXPORT ORDERS  
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 DIVISION" - PLEASE ADDRESS ALL OTHER INQUIR-  
 IES TO THE "TRADE ADJUSTMENT DEPT."  
 NOT SHIPPED CODES APPEAR IN NET AMOUNT  
 COLUMN. SEE REVERSE SIDE FOR LEGENDS AND  
 CONDITIONS OF SALE.

SHIPPING  
 INSTR.

AL COVERED BY THIS INVOICE WAS PRODUCED  
 & STANDARDS ACT OF 1936 AS AMENDED.

INVOICE NO.	YOUR ORDER NO.	INSTRUCTIONS	F.O.B.	HC	INV.	TOTAL Carriage	NET AMOUNT
98310	8 24			3			3.98
QUANTITY	PUB. DATE	AUTHOR - TITLE (ABBREVIATED)	LIST PRICE	DISCOUNT			
50		MILES TECH VALUE ANAL E 34	8.50	25			318.75

**FOR YOUR INFORMATION:**

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J. P. HARNEY

Manager  
 Trade Accounts Receivable Dept.

NO. PKGS.	GR. WT. IN LBS.	MISC. FEES	INSURANCE	FREIGHT	
COPY OR REFER TO THIS WHEN REMITTING.			98310	8/29/61	322.73
			INVOICE NO.	INVOICE DATE	
FOR DOMESTIC INVOICES NET 30 DAYS					PAY THIS AMT.

ORIGINAL INVOICE



CREDIT MEMO No.

# McGRAW-HILL BOOK COMPANY, Inc.

including  
GREGG PUBLISHING DIVISION  
330 WEST 42ND STREET  
NEW YORK 36, N. Y.

## No.721281

To:



Larry D. Miles, Mgr.  
General Electric Company  
Bldg. 326 Room 200  
One River Road  
Schenectady 5, New York

J-40795



### CREDIT MEMORANDUM



DATE

10/19/61

eb

**YOUR ACCOUNT HAS BEEN CREDITED**

to adjust the

discount to 30% Invoice 98310 8/29/61.

AMOUNT	
21	25

# McGRAW-HILL BOOK COMPANY, INC.

330 WEST FORTY-SECOND STREET, NEW YORK 36, NEW YORK

L Ongacre 4-3000

*Industrial and Business Book Division*

September 21, 1961

Mr. L. D. Miles  
Manager - Value Service  
General Electric Company  
One River Road  
Schenectady 5, New York

Dear Mr. Miles:

Your letter of September 12 to Mr. Hicks has just been referred to my attention for handling.

First of all, we are putting through an adjustment on invoice #98310 so that you will receive ~~7~~ 30% quantity discount to which you are entitled.

Unfortunately, your order for 100 copies is already in the works. This will also come to you at your 25% author's discount. When you receive your invoice for this shipment, just send it on to me and I will have it adjusted. I am sorry for any inconvenience which this will cause you.

Please let me know if you have any further questions or if I can assist you in any other way.

Sincerely yours,



V. Flannery, Supervisor  
Account Service

emr

# McGRAW-HILL BOOK COMPANY, Inc.

including

GREGG PUBLISHING DIVISION

330 WEST 42ND STREET

NEW YORK 36, N. Y.

WHEN WRITING REFER TO THIS



CREDIT MEMO No.

No. 721611

To:

General Electric Company  
One River Road  
Schenectady 5, New York  
Att: Mr. L. D. Miles, Mgr.  
Value Service

J40795

CREDIT  
MEMORANDUM

DATE 11/29/61

eb

YOUR ACCOUNT HAS BEEN CREDITED to adjust

incorrect carton charges --invoice 50108

of 9/14.

AMOUNT

17	50
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BUFFALO — ROCHESTER — SYRACUSE — ALBANY — NEW YORK — JERSEY CITY — PHILADELPHIA — WILMINGTON

# SHEIN'S EXPRESS

MAIN OFFICE

CALHOUN & BEAKES STS. — TRENTON 8, N. J.  
PHONE: EXPORT 3-4111

CONSIGNEE MEMO

2

CONSIGNEE

LARRY D MILES  
1499 KEYES AVE  
SCHENECTADY NY

SHIPPER

MCGRAW HILL BOOK  
HIGHTSTOWN NJ

PLEASE MENTION THIS BILL NUMBER WHEN REMITTING.

C- 247642

ROUTING- TA

TRANSFERRED TO <b>H</b>		SHIPPER'S NO. <b>36417</b>		CONN. CARRIER NO.		DATE <b>9 13 61P</b>	
NO.	DESCRIPTION	WEIGHT	RATE	ADVANCES	OUR CHARGES	TOTAL CHARGES	
<b>3</b>	<b>CTNS BKS NOIBN</b>	<b>149</b>	<b>M</b>			<b>4 30 COLLECT</b>	
<p><i>paid</i></p> <p><i>D. M. Zane</i></p>		C. O. D. PAYABLE BY CASH OR CERTIFIED CHECK ONLY					
		<b>C.O.D.</b>					
RECEIVED IN GOOD CONDITION							
FIRM							

CONCEALED LOSS OR DAMAGES MUST BE REPORTED IN WRITING 24 HOURS AFTER DELIVERY OF MERCHANDISE. ALL GOODS HELD AT OWNER'S RISK AND EXPENSE AFTER 48 HOURS.



Anne E. Mayell  
313 Boght Road  
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles  
November 15, 1960 through February 1, 1961

8 hours at \$2.50/hr. . . . \$21.25

*Anne E. Mayell*

Mr. Miles:

I have talked with McGraw-Hill and they say that you owe them \$41.40. I asked if we should send a check or what they wanted us to do. They said it made no difference to them. . . . you could either send a check for that amount or on June 30 (the end of the royalty period) it would be charged against your royalty account.

What would you like to do?

*send check \$41.40*

ANNE

. Miles:

June 30

May 3/63

100

\$ 41.40

I have sent three checks down (\$90, \$70, \$100) totalling \$260. Apparently they haven't been correctly credited to your account since they don't show here. They were sent to Mr. Hicks but he forwarded them to the Manager of Trade Accounts Receivable in Hightstown, N. J. Should we call Mr. Hicks, or Hightstown, or do you want to do anything at all about it yet?

301.40  
260  
-----  
41.40

ANNE

BOX 404

INCLUDING  
GREGG PUBLISHING DIVISION

HIGHTSTOWN, N. J.

5 LARRY D MILES MGR 3  
GEN ELECTRIC CO  
ONE RIVER RD  
BLDG 326 R 200  
SCHENECTADY N Y

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CORRESPONDENCE REGARDING EXPORT ORDERS  
SHOULD BE ADDRESSED TO THE "INTERNATIONAL  
DIVISION" - PLEASE ADDRESS ALL OTHER INQUI-  
RIES TO THE "TRADE ADJUSTMENT DEPT."

NOT SHIPPED CODES APPEAR IN NET AMOUNT  
COLUMN. SEE REVERSE SIDE FOR LEGENDS AND  
CONDITIONS OF SALE.

SHIPPING  
INSTR.

THIS IS TO CERTIFY THAT THE MATERIAL COVERED BY THIS INVOICE WAS PRODUCED  
IN ACCORDANCE WITH THE FAIR LABOR STANDARDS ACT OF 1938 AS AMENDED.

INVOICE NO.	YOUR ORDER NO.	INSTRUCTIONS		F.O.B.	HC	INV.	TOTAL Carriage	NET AMOUNT
80417	1 9 63				3			3.90
QUANTITY	PUB. DATE	AUTHOR - TITLE (ABBREVIATED)			LIST PRICE	DISCOUNT		
50		MILES TECH VALUE ANAL E 34			8.50	30	297.50	
PACKAGE IDENTIFICATION NO.	REGISTRATION NOS.	NO. PKGS.	GR. WT. IN LBS.	MISC. FEES	INSURANCE	FREIGHT		
99887								
50	RETURN GREEN COPY OR REFER TO THIS INVOICE NO. WHEN REMITTING.			80417	2/27/63	301.40		
QUANTITY				INVOICE NO.	INVOICE DATE			
FORM 9431-001	TERMS FOR DOMESTIC INVOICES NET 30 DAYS					PAY THIS AMT.		

DUPLICATE INVOICE

Anne E. Mayell  
313 Bight Road  
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles  
November 15, 1960 through February 1, 1961

8 hours at \$2.50/hr. . . . \$21.25

Anne E. Mayell  
313 Boght Road  
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles  
May 23, 1960 through August 24, 1960

31 hours at \$2.50/hr.....

\$77.50

Anne E. Mayell  
April 22/60

Anne E. Mayell  
313 Boght Road  
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles  
March 8, 1960 through April 21, 1960

17 hours, 15 minutes at \$2.50/hr. . . . .  
\$43.10

*Anne E. Mayell*

Anne E. Mayell  
313 Boght Road  
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles  
November 16, 1959 through January 21, 1960

23 hours at \$2.50/hr. . . . \$57.50

*Anne E. Mayell*



Anne E. Mayell  
313 Bight Road  
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles  
November 16, 1959 through January 21, 1960

23 hours at \$2.50/hr.

. . . . \$57.50

*Anne E. Mayell*

Jan 23 1960

Dear John

It looks as tho we make an  
effective team in making  
the job move.

I've seen enough so that I can  
see I'll want another block  
of \$250 - worth of editing service.

It appears that that would get us  
there the first time & maybe a second.  
Thank you very very much for what you  
how slow & are doing.

I'll be away until March 7

Pse leave the copy from time to time with  
my secretary Anne. Ask her to return your  
copy plus one copy typed to you - keep  
other copies for me

Larry

**August 23, 1960**

**Mr. Tyler Hicks  
McGraw-Hill Publishing Co., Inc.  
McGraw-Hill Building  
330 W. 42nd Street  
New York 36, New York**

**Dear Tyler:**

**Attached is a receipt which is self-explanatory which I have paid to Mr. Horn. I would appreciate your forwarding the funds for this to me.**

**Very truly yours,**

**L. D. Miles  
Manager - Value Service**

**LDM:AEM  
Enc.**

JOHN HORN 1377 Regent Street Schenectady 9 NY

Supplied to Mr L J Miles, 1499 Keyes Ave, Schenectady 9 NY

Editorial services on manuscript for  
a book on Valve Analysis to the sum of \$ 250.-

Jul 7. 27-1960

Payment received Aug. 2-1960

*John Horn*

November 17, 1959

Mr. John Horn  
1377 Regent Street  
Schenectady, New York

Dear John:

When I called McGraw-Hill, I knew they would be pleased that I was arranging for some help in writing the book because that would move it along faster.

They said experience had taught them that any arrangement for help in writing should always be confirmed in writing and that it should include three things:

- 1 - Whether or not this help is to be acknowledged in the book.
- 2 - The amount of writing in the cost.
- 3 - The delivery date.

For that reason, I am drawing this memorandum to you in connection with this preliminary work which you and I discussed and are initiating.

- 1 - It is the purpose to purchase editing and writing work. Acknowledgement of this in the book is not intended nor a part of the plan at the present time.
- 2 - It is the plan to purchase \$250-worth of work...the amount of it to be determined by you and a matter entirely up to you.
- 3 - We didn't talk expressly about time but it is my understanding that we were thinking in terms of getting the work started rather soon and probably having it finished in a very few weeks.

Best of luck to you on the job, John. As my sophistication develops along this line and as we gain more knowledge, we will know better how to work together.

L. D. Miles/M

A DIVISION OF McGRAW-HILL, INC.  
BOX 404, HIGHTSTOWN, N. J. 08520

05 LARRY D MILES MGR 3  
GEN ELECTRIC CO  
ONE RIVER RD  
BLDG 326 R 200  
SCHENECTADY N Y

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CORRESPONDENCE REGARDING EXPORT ORDERS  
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DIVISION" - PLEASE ADDRESS ALL OTHER INQUIR-  
IES TO THE "CUSTOMER SERVICE DEPT."  
NOT SHIPPED CODES APPEAR IN NET AMOUNT  
COLUMN. SEE REVERSE SIDE FOR LEGENDS AND  
CONDITIONS OF SALE.

BILL  
TO

SHIPPING  
INSTR.

INVOICE NO.	YOUR ORDER NO.	INSTRUCTIONS	F.O.B.	HC	INV.	TOTAL Carriage	NET AMOUNT
79059	PHONE 2 28 64			3			3.90
QUANTITY	PUB. DATE	AUTHOR - TITLE (ABBREVIATED)	LIST PRICE	DISCOUNT			
50		BACK ORDERED TITLE MILES TECH VALUE ANAL E 34	9.00	30			315.00

INVOICE WAS PRODUCED  
1988 AS AMENDED.


FOR YOUR INFORMATION

Your personal account has been charged for the amount shown on this invoice. You may make settlement by mailing a check before the end of the current royalty period.

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J. G. Brenner

Manager  
Trade Accounts Receivable  
Dept.

B	INSURANCE	FREIGHT	
79059	03/16/64		318.90
INVOICE NO.	INVOICE DATE		PAY THIS AMT. 
30 DAYS			

ORIGINAL INVOICE