Anne E. Mayell
313 Boght Road
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles
June 12, 1961 through June 23, 1961

9 hours, 20 minutes at $2.50/hr....

$23.30
5 Larry D. Miles
General Electric Co.
One River Road
Schenectady, New York

Date: 10/20/61

Credit Memorandum

Your account has been credited

To adjust discount on invoice 50108 of 9/14/61.
**INVOICE NO.** 50108  
**YOUR ORDER NO.** 9 6  
**INSTRUCTIONS** MILES TECH VALUE ANAL E 34  
**F.O.B.**  
**HC** 3  
**INV.**  
**TOTAL** 5.05  
**CARRIAGE**  

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>PUB. DATE</th>
<th>AUTHOR - TITLE (ABBREVIATED)</th>
<th>LIST PRICE</th>
<th>DISCOUNT</th>
<th>NET AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td></td>
<td>MILES TECH VALUE ANAL E 34</td>
<td>8.50</td>
<td>25</td>
<td>637.50</td>
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<tr>
<td></td>
<td></td>
<td>CARTONS</td>
<td></td>
<td></td>
<td>37.50</td>
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</tbody>
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---

**FOR YOUR INFORMATION:**

Your personal account has been charged for the amount shown on this invoice. You may make settlement by mailing a check before the end of the current royalty period.

At the close of each royalty period, all unpaid invoices will be charged against your royalty account except when otherwise provided for by agreement.

J. P. HARNEY  
Manager  
Trade Accounts Receivable Dept.

---

**COPY OR REFER TO THIS INVOICE WHEN REMITTING.**

<table>
<thead>
<tr>
<th>NO. FEES</th>
<th>GR. WT. IN LBS.</th>
<th>MISC. FEES</th>
<th>INSURANCE</th>
<th>FREIGHT</th>
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<tbody>
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**50108**  
**9/14/61**  

**PAY THIS AMT.**

**OR DOMESTIC INVOICES NET 30 DAYS**

---

**ORIGINAL INVOICE**
# Invoice Details

**Invoice No.:** 98310  
**Your Order No.:** 8 24  

**INSTRUCTIONS:**  
**F.O.B.:** Carriage  
**HC:** 3  
**INV.:**  
**Total Amount:** 3.98

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Pub. Date</th>
<th>Author - Title (Abbreviated)</th>
<th>List Price</th>
<th>Discount</th>
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<tr>
<td>50</td>
<td></td>
<td>MILES TECH VALUE ANAL E 34</td>
<td>8.50</td>
<td>25</td>
<td>318.75</td>
</tr>
</tbody>
</table>

**For Your Information:**

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J. P. HARRNEY  
Manager  
Trade Accounts Receivable Dept.

**Copy or Refer to This When Remitting:**  
**Invoice No.:** 98310  
**Invoice Date:** 8729761  
**Pay This Amt.:** 322.73

**For Domestic Invoices Net 30 Days**

**Original Invoice**
To:
Larry D. Miles, Mgr.
General Electric Company
Bldg. 326 Room 200
One River Road
Schenectady 5, New York

DATE 10/19/61

CREDIT MEMORANDUM

Your account has been CREDITED to adjust the discount to 30% Invoice 98310 8/29/61.

AMOUNT

21 25
September 21, 1961

Mr. L. D. Miles  
Manager - Value Service  
General Electric Company  
One River Road  
Schenectady 5, New York

Dear Mr. Miles:

Your letter of September 12 to Mr. Hicks has just been referred to my attention for handling.

First of all, we are putting through an adjustment on invoice #98310 so that you will receive 74-30% quantity discount to which you are entitled.

Unfortunately, your order for 100 copies is already in the works. This will also come to you at your 25% author's discount. When you receive your invoice for this shipment, just send it on to me and I will have it adjusted. I am sorry for any inconvenience which this will cause you.

Please let me know if you have any further questions or if I can assist you in any other way.

Sincerely yours,

V. Flannery, Supervisor  
Account Service
To:

General Electric Company
One River Road J40795
Schenectady 5, New York
Att: Mr. L. D. Miles, Mgr.
Value Service

DATE 11/29/61

CREDIT MEMORANDUM

YOUR ACCOUNT HAS BEEN CREDITED to adjust
incorrect carton charges -- invoice 50108
of 9/14.

<table>
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<tr>
<td>17 50</td>
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<tr>
<td>TRANSFERRED TO</td>
</tr>
<tr>
<td>---------------</td>
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<tr>
<td>H</td>
</tr>
</tbody>
</table>

C.O.D. PAYABLE BY CASH OR CERTIFIED CHECK ONLY

RECEIVED IN GOOD CONDITION

CONCEALED LOSS OR DAMAGES MUST BE REPORTED IN WRITING 24 HOURS AFTER DELIVERY OF MERCHANDISE. ALL GOODS HELD AT OWNER'S RISK AND EXPENSE AFTER 48 HOURS.
Anne E. Mayell
313 Boght Road
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles
November 15, 1960 through February 1, 1961

8 hours at $2.50/hr. ... $21.25

[Signature]
Mr. Miles:

I have talked with McGraw-Hill and they say that you owe them $41.40. I asked if we should send a check or what they wanted us to do. They said it made no difference to them.....you could either send a check for that amount or on June 30 (the end of the royalty period) it would be charged against your royalty account.

What would you like to do?  $41.40  

Send check  $41.40  

ANNE
I have sent three checks down ($90, $70, $100) totalling $260. Apparently they haven't been correctly credited to your account since they don't show here. They were sent to Mr. Hicks but he forwarded them to the Manager of Trade Accounts Receivable in Hightstown, N. J. Should we call Mr. Hicks, or Hightstown, or do you want to do anything at all about it yet?
<table>
<thead>
<tr>
<th>INVOICE NO.</th>
<th>YOUR ORDER NO.</th>
<th>INSTRUCTIONS</th>
<th>F.O.B.</th>
<th>HC</th>
<th>INV.</th>
<th>TOTAL CARROUGE</th>
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<th>DISCOUNT</th>
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<tr>
<td>50</td>
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<td>MILES TECH VALUE ANAL E 34</td>
<td>8.50</td>
<td>30</td>
<td>2.9750</td>
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**PACKAGE IDENTIFICATION NO.**

99887

**REGISTRATION NO.**

**NO. PKGS.**

**GR. WT. IN LBS.**

**MISC. FEES**

**INSURANCE**

**FREIGHT**

301.40

**RETURN GREEN COPY OR REFER TO THIS INVOICE NO. WHEN REMITTING.**

80417

2/27/63

**PAY THIS AMT.**

**FORM 9431-001**

**TERMS FOR DOMESTIC INVOICES NET 30 DAYS**

**DUPLICATE INVOICE**
Anne E. Mayell
313 Beight Road
Watervliet, New York

Typing on Value Analysis textbook for L. De Miles
November 15, 1960 through February 1, 1961

8 hours at $2.50/hr. . . . $21.25
Anne E. Mayell
313 Boght Road
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles
May 23, 1960 through August 24, 1960

31 hours at $2.50/hr......

$77.50
Anne E. Mayell
313 Boght Road
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles
March 8, 1960 through April 21, 1960

17 hours, 15 minutes at $2.50/hr. .......
$43.10

Anne E. Mayell
Anne E. Mayell
313 Boght Road
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles
November 16, 1959 through January 21, 1960

23 hours at $2.50/hr. . . . . . $57.50
Anne E. Mayell
313 Boght Road
Watervliet, New York

Typing on Value Analysis textbook for L. D. Miles
November 16, 1959 through January 21, 1960

23 hours at $2.50/hr. . . . . $57.50

[Signature]
Jan 23, 1960

Dear John,

It looks as though we make an effective team in making the job move.

I've seen enough so that I can see we want another block of #250 worth of editing service.

It appears that that would set us then the first time or maybe a second.

Thank you very very much for what you have done so far doing.

I'll be away until March 7.

Please leave the copy from time to time with my secretary Anne. Ask her to return your copy plus one copy typed to you - keep other copies for me.

Love
August 23, 1960

Mr. Tyler Hicks
McGraw-Hill Building
330 W. 42nd Street
New York 36, New York

Dear Tyler:

Attached is a receipt which is self-explanatory which I have paid to Mr. Horn. I would appreciate your forwarding the funds for this to me.

Very truly yours,

L. D. Miles
Manager - Value Service

LDM:AEM
Enc.
JOHN HORN   1377 Regent Street   Schenectady 9 NY

Supplied to Mr. L. J. Miles, 1499 Keyes Ave., Schenectady 9 NY

Editorial services on manuscript for
a book on Value Analysis to the sum of £ 250.-

July 27 - 1960

Payment received Aug. 2 - 1960

[Signature]
Mr. John Horn
1377 Regent Street
Schenectady, New York

Dear John:

When I called McGraw-Hill, I knew they would be pleased that I was arranging for some help in writing the book because that would move it along faster.

They said experience had taught them that any arrangement for help in writing should always be confirmed in writing and that it should include three things:

1 - Whether or not this help is to be acknowledged in the book.
2 - The amount of writing in the cost.
3 - The delivery date.

For that reason, I am drawing this memorandum to you in connection with this preliminary work which you and I discussed and are initiating.

1 - It is the purpose to purchase editing and writing work. Acknowledgement of this in the book is not intended nor a part of the plan at the present time.

2 - It is the plan to purchase $250-worth of work...the amount of it to be determined by you and a matter entirely up to you.

3 - We didn't talk expressly about time but it is my understanding that we were thinking in terms of getting the work started rather soon and probably having it finished in a very few weeks.

Best of luck to you on the job, John. As my sophistication develops along this line and as we gain more knowledge, we will know better how to work together.

L. D. Miles/M

November 17, 1959
FOR YOUR INFORMATION

Your personal account has been charged for the amount shown on this invoice. You may make settlement by mailing a check before the end of the current royalty period.

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J. G. Brenner

Manager
Trade Accounts Receivable
Dept.

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<th>YOUR ORDER NO.</th>
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<th>F.O.B.</th>
<th>HC</th>
<th>INV.</th>
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<tr>
<td>50</td>
<td>MILES TECH VALUE ANAL E 34</td>
<td>BACK ORDERED TITLE</td>
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<td>9.00</td>
<td>30</td>
<td>315.00</td>
<td></td>
</tr>
</tbody>
</table>

INVOICE NO. 79059
INVOICE DATE 03/16/64
PAY THIS AMOUNT 318.90
30 DAYS

ORIGINAL INVOICE