

## Enrollment Deadlines – Permissions & Procedures

### FALL TERM 2007-08 (1082) – Undergrads/Professionals/Specials/Guests

Note: Deadlines Vary for Modular Courses

Undergrads/Professionals/ Specials/Guests	DATE	PERMISSIONS	METHOD
LATE INITIAL ENROLLMENT Not enrolled in any courses and want to enroll in a course(s).	09/15/07 – 12/14/07	Dept and Dean Stamps (may need Advisor)	Web Enrollment or Course Change Form
ADD CLASS	Appt Time – 09/14/07	None	Web Enrollment
(late)	09/15/07 – 11/02/07	Dept Permission Online	Web Enrollment
(late)	11/03/07 – 12/14/07	Dept and Dean Stamps	Course Change Form
DROP CLASS	Appt Time – 11/02/07	None	Web Enrollment
(late)	11/03/07 – 12/14/07	Academic Dean	Consult Academic Dean
CREDIT CHANGE (Audit/Variable credits)	Appt Time – 09/28/07	<u>Audit = Instr/Dept Stamp</u> Variable Credit = None	<u>Course Change Form</u> Web Enrollment
(late)	09/29/07 – 12/14/07	Academic Dean	Course Change Form
UGRD ONLY - HONORS CHANGE (HIA-% Update)	Appt Time – 11/23/07	None	Web Enrollment
(late)	11/24/07 – 12/14/07	Academic Dean	Course Change Form
UGRD ONLY - All other HONORS Changes (H-HON and !-HOP)	Appt time – 12/14/07	Academic Dean	Course Change Form
SECTION CHANGE*	Appt Time – 09/14/07	None	Web Enrollment
(late)	09/15/07 – 12/14/07	Dept Stamp	Course Change Form or Class Roster or Web Enrollment
PASS/FAIL	09/04/07 – 09/28/07	Academic Dean	Pass/Fail Privilege Form

*\*Section Changes (within the same course) should be accomplished through Web Enrollment (with departmental online permission) 09/15/07 through 11/02/07. The DR/W Deadline Date is 09/12/07.*

### FALL TERM 2007-08 (1082) - Graduates

Note: Deadlines Vary for Modular Courses

Graduates	DATE	PERMISSIONS	METHOD
LATE INITIAL ENROLLMENT Not enrolled in any courses and want to enroll in a course(s).	09/15/07 – 12/14/07	Dept and Dean Stamps (may need Advisor)	Web Enrollment or Course Change Form
ADD CLASS	Appt Time – 09/14/07	None	Web Enrollment
(late)	09/15/07 – 11/23/07	Dept Permission Online	Web Enrollment
(late)	11/24/07 – 12/14/07	Dept and Dean Stamps	Course Change Form
DROP CLASS	Appt Time – 11/23/07	None	Web Enrollment
(late)	11/24/07 – 12/14/07	Academic Dean	Consult Academic Dean
CREDIT CHANGE (Audit/Variable credits)	Appt Time – 11/22/07	<u>Audit = Instr/Dept Stamp</u> Variable Credit = None	<u>Course Change Form</u> Web Enrollment
(late)	11/23/07 – 12/14/07	Academic Dean	Course Change Form
SECTION CHANGE*	Appt Time – 09/14/07	None	Web Enrollment
(late)	09/15/07 – 12/14/07	Dept Stamp	Course Change Form or Class Roster or Web Enrollment
PASS/FAIL	09/04/07 – 11/23/07	Academic Dean	Pass/Fail Privilege Form

*\*Section Changes (within the same course) should be accomplished through Web Enrollment (with departmental online permission) 09/15/07 through 11/23/07. The DR/W Deadline Date is 09/12/07.*